

Procedure for Citation for Rules Violations

(Approved by the Board of Directors, June 12, 2017)

1. One or more members of the Maintenance Committee and one or more members of the Rules Committee shall conduct at least two inspections of the park early in June, and again in August, noting lots where rules violations are observed. In addition, the members of the Rules Committee should be alert to rules violations on a continuing basis and take action as necessary.
2. When a violation is noted it shall be recorded and maintained on a single page form maintained by the Rules Committee. The shareholder, or the proxy representative, if designated, of the offending lot shall be notified in person or by telephone by a member of the Rules Committee. The violation should be clearly identified and corrective action requested. The member shall have not less than ten days and up to 30 days from the date of notification to correct the violation unless another time limit is stated in the rules.
3. If the violation is not corrected, a Courtesy Notice form shall be completed by the Rules Committee Chairperson and delivered by hand or U.S. Mail to the Member and the proxy representative, if designated, and a copy attached to the violation form. The notice will indicate what the violation is, which rule is being violated, give an appropriate time for completion not to exceed fifteen days, and what action is required to correct the violation. Upon completion or after the time limit has expired, a copy of the completed Courtesy Notice, noting the date and type of corrective action taken, if any, will be attached to the violation form and forwarded to the Board of Directors for action, if necessary, and then filed in the member's file.
4. If desired, the member may request a hearing before the Board of Directors at any regularly scheduled meeting or a time mutually agreeable.
5. If the violation remains uncorrected, the Board of Directors may take action to correct the violation. All costs of enforcement of compliance will be passed to the member, in addition to any monetary fines assessed. Action taken may include any or all, but is not limited to, the following:

* Written notice requiring compliance and setting a monetary fine per day until corrected. Corrective action directed to be accomplished with costs incurred charged to the member. * Monetary fine. * Suspension of voting rights. * Suspension of use of common areas and facilities. * Eviction of renter or guest. * Termination of lease. * Termination of membership.

Revised
6/12/2017